

# Academic Board

Wednesday 5<sup>th</sup> June 2019

3pm

Moore Annexe Lecture Theatre (MX 001)



Members are reminded that the items of business under *Items for formal approval* and *Items for report* are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the Secretary ([AcademicBoard@rhul.ac.uk](mailto:AcademicBoard@rhul.ac.uk)) by 5pm on Monday 3<sup>rd</sup> June 2019.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarving will be unstarred.

## Agenda

### Procedural

1. **Welcome and Apologies**
2. **Minutes of the previous meeting**  
Minutes of the meeting held on **Wednesday 20<sup>th</sup> March 2019** P J L *attached*
3. **Matters arising**  
To note actions arising from the last meeting.
4. **Unstarring of items**  
To note the unstarring of any *Items for formal approval* and *Items for report*.

### Formal Reports

5. **Principal's Report**  
To receive a written report from the Principal. P J L AB/19/31
6. **Reports from the Senior Management Team**
  - 6.1 To receive oral reports from members of the Senior Management Team summarising key business undertaken in their areas. K N / K B
  - 6.2 To receive an oral update from the Deputy Principal (Operations) on the work of the Brexit Working Group. D A
7. **Report from the Students' Union President**  
To receive an oral report from the Students' Union President. C J
8. **Report from the Council**
  - 8.1 To receive an oral report from the Academic Board representative on Council on the Council meeting held on 2 May 2019. S A / E S / R F
  - 8.2 To receive the minutes of the Council meeting held on 2 May 2019. S A / E S / R F AB/19/32

## Strategy Discussion

9. **Embedding diversity and employability in the curriculum**  
To receive a presentation from the Associate Dean (Arts and Social Sciences) on curriculum developments within the Faculty. RH AB/19/33

## Major Business

10. **Academic restructuring**  
To receive an oral update on the academic restructuring programme KN/DA
11. **Student Wellbeing**
- 11.1 To receive a paper providing an update on support for students in relation to mental health issues. RH AB/19/34
- 11.2 To approve the revised Fitness to Study Policy RH AB/19/35
- 11.3 To approve the revised Fitness to Reside Policy RH AB/19/36
12. **PGT Portfolio Review**  
To discuss the outcome of the PGT Portfolio Review. KB AB/19/37a
13. **Access and Participation Plan (APP)**  
To note the general principles of the new Access and Participation Plan DA AB/19/37b
14. **Quality and Standards Report**  
To receive the College's Annual Quality and Standards Report DG AB/19/38
15. **College Education Enhancement Plan 2019-20**  
To receive an update on the College Teaching and Learning Enhancement Plan for 2018-19 and College Education Enhancement Plan 2019-20. DG AB/19/39
16. **Quality Assurance in the new School structure**  
To receive a paper outlining how quality assurance processes – validation, annual review and Periodic Departmental Review – will operate in the new School structure. DG AB/19/40
17. **Annual Report on Appeals and Complaints**  
To receive the annual report on Appeals and Complaints RH AB/19/41
18. **Academic Board Executive Terms of Reference 2019-20**  
To receive the revised Terms of Reference for Academic Board Executive PJL AB/19/42
19. **Academic Board Membership and Terms of Reference 2019-20**
- 19.1 To receive the proposed Terms of Reference and Standing Orders for Academic Board PJL AB/19/43
- 19.2 To receive the proposed Membership for Academic Board PJL AB/19/44

## Items for formal approval

- \* 20. **Future approach to contextual offers**  
To receive a paper on changes to contextual offers as approved by Academic Planning Committee. DA AB/19/45

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| * | 21.  | <b>Integrated Foundation Degree Entry Grades for 2019 entry</b><br>To note the Integrated Foundation Degree Entry Grades as approved by Academic Planning Committee      | JK | AB/19/46 |
| * | 22.  | <b>Terms of Reference for College Academic Governance Committees</b>   |    |          |
|   | 22.1 | To receive a paper with the proposed Terms of Reference for key academic governance committees to reflect new roles and responsibilities in the new School structure.    | KB | AB/19/47 |
|   | 22.2 | To receive a paper with proposed revisions to the Terms of Reference of the Staff: Student Committees to reflect roles and responsibilities in the new School structure. | CJ | AB/19/48 |

### Items for report

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|---|------|--|--------------|----------|
| * | 23.  | <b>Annual Reviews</b>  |              |          |
|   | 23.1 | To receive the report for the Postgraduate Taught annual review of 2017-18 provision.                              | DG           | AB/19/49 |
|   | 23.2 | To receive the report for the Postgraduate Research annual review 2017-18 provision.                               | RD           | AB/19/50 |
| * | 24.  | <b>Faculty Board</b>   |              |          |
|   |      | To receive a combined report from the meetings of the Faculty Boards held on 8 May 2019.                           | JK/JF/<br>MH | AB/19/51 |
| * | 25.  | <b>Academic Board Executive</b>  |              |          |
|   |      | To receive the minutes of the meeting of the Academic Board Executive held on 29 April 2019.                       | PJL          | AB/19/52 |
| * | 26.  | <b>Academic Planning Committee</b>   |              |          |
|   |      | To receive the minutes of the meetings of the Academic Planning Committee held on 24 January and 21 February 2019. | KB           | AB/19/53 |
| * | 27.  | <b>Collaborative Provisions Committee</b>  |              |          |
|   |      | To receive the minutes of the meeting of the Collaborative Provisions Committee held on 29 January 2019.           | KB           | AB/19/54 |
| * | 28.  | <b>Quality Assurance and Standards Committee</b>   |              |          |
|   |      | To receive the minutes of the Quality Assurance and Standards Committee held on 26 February 2019.                  | DG           | AB/19/55 |
| * | 29.  | <b>Teaching and Learning Strategy Committee</b>  |              |          |
|   |      | To receive the minutes of the Teaching and Learning Strategy Committee held on 6 March 2019                        | KN           | AB/19/56 |
| * | 30.  | <b>Research and Impact Committee</b>   |              |          |
|   |      | To receive the minutes of the meeting of the Research and Impact Committee held on 6 February 2019.                | KN           | AB/19/57 |

### Other Matters

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| 31. | <b>Date of next meeting</b><br>Wednesday 23 October 2019 at 2pm, Moore Annexe Lecture Theatre (MX 001). These are the dates of other meetings in 2019-20: 11 Dec. 2019; 18 March 2020; and 3 June 2020 |
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