

# ACADEMIC BOARD

Wednesday 24 October 2018

3pm

Moore Annexe Lecture Theatre (MX 001)

Refreshments will be available outside the Moore Annexe Lecture Theatre (MX 001)



Members are reminded that the items of business under *Items for formal approval* and *Items for report* are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the Secretary by **5pm on Friday 19 October 2018**.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarred will be unstarred.

## Agenda

### Procedural

1. **Welcome and Apologies**
2. **Terms of Reference and Standing Orders**
  - 2.1 To receive the updated Terms Of Reference and Standing Orders. PL AB/18/48
  - 2.2 To receive the updated membership list for 2018-19 PL AB/18/49
3. **Minutes of the previous meeting**

Minutes of the meeting held on **Wednesday 30 May 2018** (M17/51-M17/113) PL attached
4. **Matters arising**

No matters arising.
5. **Actions taken by the Chair**
  - 5.1 To note that the Chair extended the terms of office of those appointed to serve on panels constituted under Statute 9 until 31 August 2019. PL AB/18/50
  - 5.2 To note that the Chair approved the Admissions Policy for the 2019-20 recruitment cycle. PL AB/18/51
  - 5.3 To note that the Chair approved the Undergraduate Offer Grades for 2019 entry. PL AB/18/52
6. **Unstarring of items**

To note the unstarred of any Part C or D items.

## Formal Reports

- |      |  |              |          |
|------|--|--------------|----------|
| 7.   | <u>Principal's Report</u><br>To receive a written report from the Principal.   | PL           | AB/18/53 |
| 8.   | <u>Reports from the Senior Management Team</u><br>To receive oral reports from members of the Senior Management Team summarising key business undertaken in their areas. | KN/ KB       |          |
| 9.   | <u>Report from the Students' Union President</u><br>To receive an oral report from the Students' Union President.  | CJ           |          |
| 10.  | <u>Report from the Council</u>   |              |          |
| 10.1 | To receive an oral report from the Academic Board representative on Council on the Council meeting held on 4 July and 10 October 2018.                                   | SA/<br>ES/RF |          |
| 10.2 | To receive the minutes of the Council meetings held on 25 April 2018.  | SA/<br>ES/RF | AB/18/54 |

## Strategy Discussion

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|-----|---|----|--|
| 11. | <b>STUDENT WELLBEING</b><br>To receive a presentation on student wellbeing.<br><i>(Secretary's note: This item will be moved to the December meeting)</i> | RH |  |
|-----|---|----|--|

## Major Items of Business

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|------|--|----|----------|
| 12.  | <b>ACADEMIC RESTRUCTURING</b>  |    |          |
| 12.1 | To receive a paper from the Deputy Principal (Academic) asking Academic Board to recommend that Council dissolve the Faculty structure and replace it with 6 Schools. This recommendation is based upon measures being taken to: <ul style="list-style-type: none"><li>• support the student experience</li><li>• set up an academic and student Reference Group for the proposed administrative provision</li></ul> | KN | AB/18/55 |
| 12.2 | To note that the proposed merger of the School of Mathematics and Information Security and Department of Computer Science in August 2018 as agreed by Academic Board on 11 October 2017 will be temporarily suspended in 2018-19 during the consultation on changing the College's academic structures.  |    |          |
| 13.  | <b>Professional practice promotion route</b><br>To receive a paper from the Senior Vice-Principal (Academic) on the professional practice promotion route.   | KN | AB/18/56 |
| 14.  | <b>Annual report of Academic Board</b><br>To receive the annual report of the business of Academic Board for 2017-18.  | PL | AB/18/57 |
| 15.  | <b>Student recruitment</b><br>To receive a report on the student intake numbers for 2018-19.   | DA | AB/18/58 |
| 16.  | <b>Academic promotions</b>   |    |          |

- |     |   |    |                              |
|-----|---|----|------------------------------|
|     | To receive a list of the academic promotions in place for 2018-19.  | GH | AB/18/59                     |
| 17. | <b>TERMINOLOGY USED IN RELATION TO COURSES AND MODULES</b>  |    |                              |
|     | To receive a paper from the Assistant Director (Marketing) and Head of Academic Quality and Policy for approval of a change in terminology and a phased implementation. | RH | AB/18/60<br><i>To follow</i> |

#### Items for formal approval

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|------|--|----|----------|
| 18.  | <b>Proposed changes to constitutions and terms of reference</b>                                  |    |          |
| 18.1 | To receive the amended Terms of Reference of the Academic Board Executive.                       | PL | AB/18/61 |
| 18.2 | To receive the amended Terms of Reference of the Academic Planning Committee.                    | KN | AB/18/62 |
| 19.  | <b>Nominations for committees</b>  |    |          |
|      | None   |    |          |
| 20.  | <b>Publication</b>   |    |          |
| 20.1 | To agree which, if any, items require broad dissemination around the College.                    |    |          |
| 20.2 | To confirm the designation of papers as exempt from the Freedom of Information Act requirements. |    |          |

#### Items for report

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|-----|--|----|----------|
| 21. | <b>Academic Board Executive</b>  |    |          |
|     | To receive the minutes of the meeting of the Academic Board Executive held on 17 September 2018.                         | PL | AB/18/63 |
| 22. | <b>Academic Planning Committee</b>   |    |          |
|     | To receive the minutes of the meetings of the Academic Planning Committee held on 22 May and 12 June 2018.               | KN | AB/18/64 |
| 23. | <b>Research and Impact Committee</b>   |    |          |
|     | To receive the minutes of the meeting of the Research and Impact Committee held on 26 April and 31 May 2018.             | KN | AB/18/65 |
| 24. | <b>Departmental Grants Group</b>   |    |          |
|     | To receive the minutes of the meeting of the Departmental Grants Group held on 28 June 2018.                             | SA | AB/18/66 |
| 25. | <b>Teaching and Learning Strategy Committee</b>  |    |          |
|     | To receive the minutes of the meeting of the Teaching and learning Strategy Committee held on 9 May 2018.                | KN | AB/18/67 |
| 26. | <b>Quality Assurance and Standards Committee</b>   |    |          |
|     | To receive the minutes of the meeting of the Quality Assurance and Standards Committee held on 8 May and 20 August 2018. | DG | AB/18/68 |

## **Other Matters**

27. **Informal updates**
28. **Date of next meeting**  
Wednesday 12 December 2018 at 3pm in the Moore Annexe Lecture Theatre.