Royal Holloway is an incredible setting for your wedding. We have several impressive function spaces, showcasing the best of our historic venue and a team of in-house award winning caterers who will create the perfect menu from a selection of delicious options. The beautiful quadrangles offer a fantastic outside space and are perfect for drinks receptions and photo opportunities.

Royal Holloway, University of London, Egham, Surrey TW20 0EX
Website: https://weddings.royalholloway.ac.uk/
Telephone: 01784 414149
Email: weddings@royalholloway.ac.uk

@rhcelebrationevents /RoyalHollowayCelebrations
YOUR WEDDING AT ROYAL HOLLOWAY

Wedding package - £110 per person*
(Minimum number of 80 adults)

Use of one of the College quadrangles, colonnade and grounds for reception and photographs
Drinks reception – 2 glasses of your reception drink or soft drink & nibbles on arrival
3 course formal wedding breakfast including coffee & petit fours
Half bottle of wine
Half bottle of mineral water with the meal
Toast drink
White linen & napkins
Use of silver cake stand
Gift of a bottle of fizz
Menu cards
Car parking
An events co-ordinator to assist you during the planning stages
An event manager to look after you and your guests on the day

Room hire charges

Founder’s Dining Hall - £1800
The Picture Gallery and Crosslands Suite - £2100

* All prices are inclusive of VAT.
Drinks reception

Choose one, plus one soft drink alternative:

**NV Prosecco, Via Vai, Veneto, Italy**

**NV Quartese Valdobbiadene Prosecco Superiore DOCG, Ruggeri, Veneto, Italy**

**Pimms**
A refreshing, fruity, summery drink served with lemonade which tastes subtly of spice and citrus fruit.

**Soft drinks**
Orange, apple, grapefruit or cranberry juice. Sparkling elderflower cordial.
Your innovative seasonal menus showcase the best of local produce. You are asked to select one starter, one main course and one dessert, as well as a main course for any vegetarian guests you may have. Royal Holloway can cater for all dietary requirements. Please let our team know of any food allergies as far in advance of your wedding date as possible. Fresh bread rolls, linen table cloths, linen napkins and menu cards are all included in the package price. You will be invited for a complimentary menu tasting for 2 people approximately 3 months before your wedding.

**Starters**

**Pressed ham hock**  
with pea shoots served with a caramelised apple salad and sourdough croute

**Smoked chicken salad**  
served with pickled walnuts, poached quails egg and a truffle dressing

**Trio of fish (f)**  
dressed Cornish crab, cured mackerel and kiln smoked salmon with pickled fennel and wasabi

**Beetroot and goat’s cheese cake (v)**  
served with a beetroot and watercress salad

**Asparagus (v)**  
served with a crispy duck egg and dressed with a chive oil

**Wild mushroom and mozzarella arancini (v)**  
served with parsley mayonnaise, micro herbs and hazelnuts

**Mediterranean vegetable gazpacho terrine (vg)**  
served with avocado, vegan feta and pea shoots

**Red pepper and tomato soup (vg)**  
served with a vegan pesto
Main courses

Pan fried loin of cod
served on ratte potatoes and spinach with samphire, dressed with a pickled salsa verde

Seared salmon fillet
served with a parsnip rosti and leek and spinach with a lime and dill butter sauce

Filet of beef (£10 supplement)
on a bed of chestnut and spinach served with potato fondant, asparagus and port sauce / jus

Rack of Welsh lamb with a chickpea and chive crust
served with dauphinoise potatoes, heritage carrots and a red currant jus

Pan fried corn fed chicken
served with a white wine butter sauce and baby vegetables

British chicken suprême
served with a leek and mushroom mousse, spring onion mash, peas, broad beans,
Gloucester old spot bacon and beurre blanc sauce

Peppered Gressingham duck breast
served with sweet potato fondant, sticky red cabbage, spinach and blackberries

Butternut squash, kale and rose harissa parcel (vg)
served with a BBQ king oyster mushroom and baby watercress

Leek, potato and blue cheese pithivier (v)
served with wild mushrooms, exotic mushrooms and a red wine jus

Gnocchi (v)
in a garlic and truffle sauce served with asparagus and blistered cherry tomatoes,
topped with parmesan and basil
Desserts

Traditional apple and oat crumble
served with crème anglaise or vanilla ice cream

Sticky Toffee Pudding
served with Madagascan vanilla ice cream

Chocolate cheesecake (gf)
served with a blood orange syrup, crème fraiche and caramelised orange

Trio of Chocolate
duo of chocolate mousse served with chocolate beignet

Bakewell tart
served with raspberries, Disaronno and vanilla Chantilly

Vanilla panna cotta
served with poached strawberries, shortbread and baby basil

British cheeses
served with pear chutney and oat biscuits

Mojito glazed pineapple carpaccio (vg)
served with sorbet, lime and candied mint
Wine and drinks list

Each guest has half a bottle of wine to accompany their meal. Your wedding breakfast will be served with the following wines as part of the package:

**White wine**

**Anciens Temps Blanc, Vin de France**
Sauvignon Blanc characteristics, with a good weight of fruit and beautifully balanced acidity, giving a long, fresh, crisp finish.

or

**Chardonnay Reserva, Viñamar, Casablanca Valley, Chile**
An elegant wine with intense aromas, pale yellow colour and fruity flavours balanced with a little oak.

**Red wine**

**Sangiovese Merlot Rubicone IGT, Fonte della Vigna, Italy**
Aromas of cherry, blackberry, violet, sweet spice with a light oaky hint.

or

**Carmenere, Viñamar, Casablanca Valley, Chile**
A great balance of fresh, ripe fruit with intense aromas of blackberries.
Up-grade options and additional items

We understand that every wedding is different and that you may want that extra something to help make your day even more special. You may wish to consider the following additions we have on offer. Prices are available on request.

1. Canapés
Upgrade your drink reception nibbles to canapés from £11 per person. Menu available upon request.

2. Evening buffet
We have a selection of evening buffet and BBQ options for you to offer your guests in the evening.

3. Drinks up-grades
Choose to up-grade from Prosecco to Champagne and/or select a different wine from our extensive wine list.

4. Additional sorbet course
Served after your starter, choose from lemon and lime, pink grapefruit, champagne or pear for £6 per person.

5. Cheese course
A cheese course is always a lovely way to end a meal. We can serve a selection of Artisan British and French cheeses with homemade chutney and savoury biscuits. Prices are available on request.

6. Storage
We are able to offer a room on the day of your wedding for getting ready and/or for storage of small items (subject to availability) for £50.

7. Accommodation
We have a limited number of ensuite bedrooms in our Hub guest house which your guests are able to book online directly.
Frequently asked questions

What time will the bar open and close?

The bar will be opened after your wedding breakfast, unless you have made alternative prior arrangements with our events coordinator (additional charges will apply). Last orders are 11.30pm and the bar closes at 11.45pm unless a late license is arranged to extend this for one hour for an additional fee of £250.

Is there a minimum spend in the bar?

The minimum bar spend is £500.

What time can we have access to the function room on the day of our wedding?

Access to the function room is from 10am on the day. Please be aware the operations team will be setting up for your wedding.

The Picture Gallery is a security controlled space, therefore access to the PG should be discussed with the event coordinator.

Will there be a menu tasting?

One complimentary tasting for two adults is included in your wedding booking. This includes 2 starters, 2 main courses and 2 desserts. Wine tasting can be a pre arranged for an additional charge. Family members or members of the wedding party may attend at an additional cost. We ask that you select your catering options 3 months prior to your wedding day.
Local suppliers

Our recommended suppliers have all worked at Royal Holloway. They know the building well, produce stunning work and have only ever had excellent feedback from clients.

Cakes
Designer Cakes by Elle – 07866 807276 – https://www.designercakesbyelle.co.uk/

Cars
Linara Classic Wedding Cars - 07474 108008 - www.linaraclassicweddingcars.com

Décor
Host with Style – 0208 241 0032 – www.hostwithstyle.co.uk
Chair Cover Dreams - 01932 765377 - https://www.chaircoverdreams.co.uk/

Flowers
Laura Gooding Event Florist – 07760750584 www.lauragoodingflorist.co.uk
Wrap and Tie Floral – 01932 765392 / 07770 46507 - www.wrapandtiefloral.co.uk

Lighting
Partylights – 020 8892 3444 - www.partylights.co.uk

Live music
Allegro Arts – 01784 409654 - www.allegroarts.co.uk

Photographers
Copland-Cale Photography – 020 8391 5610 www.copland-cale.com
Kit Myers Photography – www.kitmyersphotography.co.uk

Videographer
W4 Wedding Films - 07913898964 www.w4weddingfilms.com

Make-up Artist
LND makeup - 07502 283107 - https://www.lndmakeup.com/
1. Signing of the provisional schedule together with a non-refundable deposit of £1,000 represents confirmation of your forthcoming wedding reception. Cheques should be made payable to ‘RHBNC’ (Royal Holloway and Bedford New College). The full outstanding balance is required one month prior to the date of the wedding.

2. Final numbers must be confirmed at least 10 working days prior to the wedding.

3. If you wish to cancel your booking the following cancellation charges will apply:
   - Less than three months notice – 90% charge of the total value of the booking
   - Less than 10 working days notice – full charge of the total value of the booking.

4. All drinks and food must be purchased through RHBNC. Neither you, nor your guests, are permitted to bring any food or beverage onto the premises, unless previously agreed.

5. A menu tasting for two people is provided on a complimentary basis.

6. Visitors must accept responsibility for any damage to College property (or to that belonging to any individual or organisation) other than fair wear and tear, and for injuries, fatal or otherwise to any person(s) arising from or in connection with their use of facilities caused by negligence, wilful act, or default. Royal Holloway reserves the right to ask any person or group of persons to vacate the premises immediately for bad behaviour or malicious damage to the property.

7. We regret RHBNC does not accept any responsibility for any loss or damage to vehicles or other property howsoever caused.

8. The costs of repairing any damage caused to the property, contents or grounds by any of your guests must be reimbursed to RHBNC by you.

9. As our campus is a working university and Founders Building is a Grade 1 Listed Building, from time to time it may be necessary to carry out building maintenance or improvements, which may result in some inconvenience to visitors. We will advise you of any such work prior to your arrival on site, and we will take reasonable steps to minimize any inconvenience to your event.

10. RHBNC does not accept liability for any claims arising from failure to provide any of the services contracted and reserves the right to alter or cancel any booking due to circumstances beyond its control, including but not limited to industrial action, flooding, storm, supply of gas, electricity and water, fire alarm evacuation, or act of God.
11. Access to and use of pathways within the quads by any vehicle, trailer or other form of goods transportation is not permitted.

12. As students and other guests are in residence, music during the wedding must be kept to a reasonable level, which will be determined by the Duty Managers or their deputies.

13. Children must be supervised at all times whilst on the College campus.

14. Smoking, candles and/or smoke machines are not permitted in any of the College function rooms. Helium balloons are not permitted in either the Picture Gallery or Founder’s Dining Room and flying Chinese lanterns and fireworks are also not permitted anywhere on College grounds.

15. The client is responsible for informing RHBNC about all external contractors providing services within College grounds e.g band/disco, florists, chair cover & cake suppliers.

16. The client is responsible for ensuring all external contractors comply with all terms & conditions, are fully insured where necessary and can show proof of any health and safety documentation required, e.g. all equipment is PAT (Portable Appliance Testing) tested. For equipment to be used outside it must be RCD tested.