



ROYAL HOLLOWAY

University of London

History Department

Research Internship (History) funded by the History Department

Undergraduates Only

Part-time fixed term contract for two terms (up to 16 weeks)

Supervisor: Dr Charalambos Dendrinou

Funding from Royal Holloway's Ignition Fund has created an opportunity for an internship in the History Department. The successful candidates will support Dr Charalambos Dendrinou, Director of The Hellenic Institute, to transcribe and catalogue the personal papers of the distinguished Byzantinists Norman Hepburn Baynes (1877-1961) and Joan Mervyn Hussey (1907-2006) located in The Hellenic Institute. The internship involves archival work on original documents consisting of handwritten and typed personal correspondence, reports and other material with the intention of being properly catalogued before they are deposited to the College Archive.

Position: Project with The Hellenic Institute

Main Responsibilities:

1. To read and transcribe handwritten and typed personal notes, correspondence, diplomas, postcards, and other similar material by Hepburn Baynes (1877-1961), Joan Mervyn Hussey and their correspondents, currently housed in The Hellenic Institute.
2. To categorise these papers according to their author, date, form and content (e.g., letter, report, etc.)
3. To write short descriptions on each item (including author, subject, date, place, material, persons mentioned, etc)
4. To assist Dr Dendrinou in producing a report on these papers.

The successful candidates will be current Royal Holloway undergraduate student with knowledge of German, French and/or Modern Greek and will ideally have experience working in an archive. They will have excellent writing and research skills.

Hours:

This post is for 1 day a week. The hours will be suited the supervisor's and successful candidate's timetable. Maximum hours overall: 40

How to Apply:

Please email for application and further information: Kimberly Yancheson, Student Research Scheme Admin Support at Kimberly.Yancheson@rhul.ac.uk

Closing Date: Receipt of the application is 19 February

Interviews: 26th February